

North Lanarkshire Council Report

Finance and Resources Committee

Does this report require to be approved?

☐ Yes ☒ No

Ref EK/NL/PF

Date

28/02/24

Chief Executive Service – Capital Monitoring Report 1 April to 05 January 2024 (Period 10)

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Executive Summary

This report highlights the financial performance and projected outturn of 2023/24 Chief Executive capital programme for the period ended 5 January 2024 (Period 10).

In summary the Service has a total capital budget of £13.639m, comprising of £9.984m within Business and Digital and £3.655m within Strategic Communications and Engagement. This budget reflects the budget approved by the Policy and Strategy Committee in March 2023, balances carried forward from previous years and in-year adjustments.

The Service is currently projecting an underspend of £2.030m at this stage of the financial year.

Recommendations

It is recommended that the Finance and Resources Committee:

- (1) Considers the financial position of the 2023/24 Chief Executive capital programme.

The Plan for North Lanarkshire

Priority	Improve North Lanarkshire's resource base
Ambition statement	(25) Ensure intelligent use of data and information to support fully evidence based decision making and future planning
Programme of Work	Statutory / corporate / service requirement

1. Background

- 1.1 This report provides a summary of the Chief Executive Service financial performance for the period 1 April 2023 to 5 January 2024 (Period 10). The report illustrates the projected outturn as at 31 March 2024, with major outturn variances highlighted and explained per the Council's approved Financial Regulations.
- 1.2 The Council approved its Capital programme at Policy and Strategy Committee on 16 March 2023 with an allocated budget £14.345m for the current year. In addition, carry forwards from the previous year and in-year adjustments have resulted in a revised Capital Programme of £13.639m for the 2023/24 Financial Year as detailed in Appendix 1 of this report.
- 1.3 The Council's approved Financial Regulations required the Chief Executive to remain within his approved budgetary provision, and to report all significant deviations – defined as the higher of £0.100m or 5% - within their budget monitoring reports. Where significant deviations were identified, Chief Officers must provide explanatory commentary, outline the action required to rectify such deviations and where relevant, must also highlight the impact this has on other budget headings.

2. Report

Summary of Financial Position

- 2.1 The Service is projecting an underspend of £2.030m for the financial year 2023/24 of the Capital Programme. Capital budgets and expenditure are summarised by Project/Theme in Appendix 1.

Analysis of Significant Variances

- 2.2 An explanation of variances within Business and Digital is detailed below:
 - Digitisation & Innovation
The service is projecting an underspend of £0.425m as a result of delays in procurement and building issues associated with the Community Alarm Project and the Document Retention and Scanning Project.
 - Line of Business (LOB)
A year end underspend of £0.450m is anticipated due to delays in procurement relating to the Digital Telephony Project, with works now slipping into 2024/25.
 - End User Device (EUD)
There are delays associated with the Digital Classroom project due to building control issues and in procurement related to the Interactive Panel Refresh Programme resulting in a projected underspend of £0.190m.
- 2.3 Strategic Communications and Engagement have recently undertaken procurement exercises which has led to several projects slipping to 2024/25. This has resulted in an increased projected underspend of £0.965 for the current year.

Management Action

- 2.4 The Service will closely monitor all activities to ensure available budgets are maximised whilst monitoring and actively managing the ongoing external challenges in delivery of

projects. The Service will continue to review the programme with updates being provided to the SCDG and Committee.

3. Measures of success

- 3.1 The Service aim is to operate within approved budget resources over the term of the capital programme.

4. Supporting documentation

- 4.1 Appendix 1 Summary Expenditure by Project / Theme



Elaine Kemp
Chief Officer (Finance)

5. Impacts

5.1 Public Sector Equality Duty and Fairer Scotland Duty Does the report contain information that has an impact as a result of the Public Sector Equality Duty and/or Fairer Scotland Duty? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, please provide a brief summary of the impact? If Yes, has an assessment been carried out and published on the council's website? https://www.northlanarkshire.gov.uk/your-community/equalities/equality-and-fairer-scotland-duty-impact-assessments Yes <input type="checkbox"/> No <input type="checkbox"/>
5.2 Financial impact Does the report contain any financial impacts? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If Yes, have all relevant financial impacts been discussed and agreed with Finance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If Yes, please provide a brief summary of the impact? As stated within the main body of the report.
5.3 HR policy impact Does the report contain any HR policy or procedure impacts? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, have all relevant HR impacts been discussed and agreed with People Resources? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please provide a brief summary of the impact?
5.4 Legal impact Does the report contain any legal impacts (such as general legal matters, statutory considerations (including employment law considerations), or new legislation)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, have all relevant legal impacts been discussed and agreed with Legal and Democratic? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please provide a brief summary of the impact?
5.5 Data protection impact Does the report / project / practice contain or involve the processing of personal data? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, is the processing of this personal data likely to result in a high risk to the data subject? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, has a Data Protection Impact Assessment (DPIA) been carried out and e-mailed to dataprotection@northlan.gov.uk Yes <input type="checkbox"/> No <input type="checkbox"/>

5.6	<p>Technology / Digital impact</p> <p>Does the report contain information that has an impact on either technology, digital transformation, service redesign / business change processes, data management, or connectivity / broadband / Wi-Fi?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, please provide a brief summary of the impact?</p> <p>Where the impact identifies a requirement for significant technology change, has an assessment been carried out (or is scheduled to be carried out) by the Enterprise Architecture Governance Group (EAGG)?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
5.7	<p>Environmental / Carbon impact</p> <p>Does the report / project / practice contain information that has an impact on any environmental or carbon matters?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, please provide a brief summary of the impact?</p>
5.8	<p>Communications impact</p> <p>Does the report contain any information that has an impact on the council's communications activities?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, please provide a brief summary of the impact?</p>
5.9	<p>Risk impact</p> <p>Is there a risk impact?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please provide a brief summary of the key risks and potential impacts, highlighting where the risk(s) are assessed and recorded (e.g. Corporate or Service or Project Risk Registers), and how they are managed?</p> <p>5.9.1 All activities undertaken by the Council are subject to risk, and in acknowledging the Council's approved Risk Management Strategy, Services manage these as part of their overall corporate and service planning processes. The current economic climate, in particular, has the potential to impact upon the Council's ability to provide quality services within approved budget levels.</p> <p>5.9.2 To minimise risk this report was prepared by Finance personnel in consultation with budget managers, in accordance with the Financial Regulations.</p>
5.10	<p>Armed Forces Covenant Duty</p> <p>Does the report require to take due regard of the Armed Forces Covenant Duty (i.e. does it relate to healthcare, housing, or education services for in-Service or ex-Service personnel, or their families, or widow(er)s)?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, please provide a brief summary of the provision which has been made to ensure there has been appropriate consideration of the particular needs of the Armed Forces community to make sure that they do not face disadvantage compared to other citizens in the provision of public services.</p>

5.11 Children's rights and wellbeing impact

Does the report contain any information regarding any council activity, service delivery, policy, or plan that has an impact on children and young people up to the age of 18, or on a specific group of these?

Yes ☐ No ☒

If Yes, please provide a brief summary of the impact and the provision that has been made to ensure there has been appropriate consideration of the relevant Articles from the United Nations Convention on the Rights of the Child (UNCRC).

If Yes, has a Children's Rights and Wellbeing Impact Assessment (CRWIA) been carried out?

Yes ☐ No ☐

Appendix 1

Chief Executives Capital Programme 2023/24
Summary Expenditure by Thematic Categories
1st April 2023 - 5 January 2024 (Period 10)

Theme	Budget £	YTD			OUTTURN	
		Actual £	Committed £	Uncommitted £	Projected Outturn £	Outturn variance £
Digitisation & Innovation	6,395,059	3,577,585	4,977,491	992,569	5,970,059	425,000
Line of Business (LOB) System Portfolio	2,062,205	200,895	814,627	797,578	1,612,205	450,000
End User Device (EUD) Refresh	1,527,007	17,581	1,216,399	120,608	1,337,007	190,000
TOTAL BUSINESS and DIGITAL	9,984,271	3,796,061	7,008,517	1,910,754	8,919,271	1,065,000
Community Board Project Investment Fund	3,655,261	1,381,432	1,801,800	887,985	2,689,785	965,476
TOTAL STRATEGIC COMMUNICATIONS and ENGAGEMENT	3,655,261	1,381,432	1,801,800	887,985	2,689,785	965,476
TOTAL CHIEF EXECUTIVES	13,639,532	5,177,494	8,810,317	2,798,739	11,609,056	2,030,476