

North Lanarkshire Council Report

Finance and Resources Committee

Does this report require to be approved?

☐ Yes ☒ No

Ref JMcK/CPT

Date

28/02/24

Contracts awarded below Committee approval threshold

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Executive Summary

In accordance with the Council's [General Contract Standing Orders \("GCSOs"\)](#), GCSO 21.10 requires a summary report be presented to members with details of contracts awarded since last committee, specifically for the spend range:

- over £50,000 but below £500,000 for supplies or services; and,
- over £500,000 but below £2,000,000 for works.

Recommendations

It is recommended that the Finance and Resources Committee:

- (1) Acknowledge the contract awards made since last committee reporting cycle.

The Plan for North Lanarkshire

Priority All priorities

Ambition statement All ambition statements

Programme of Work Statutory / corporate / service requirement

1. Background

- 1.1 The Local Government (Scotland) Act 1973 section 81 requires local authorities to *"...make standing orders with respect to the making by them or on their behalf of contracts for the supply of goods or materials or for the execution of works."*
- 1.2 The Council's [General Contract Standing Orders \("GCSOs"\)](#) set out the council's specific procurement procedures and responsibilities at all spend levels, and include the reporting requirements of procurement activity, including contracts awards, to committee for either approval or acknowledgement.

2. Report

- 2.1 In accordance with GCSO 21.10, this report summarises the contract awards since last committee, specifically for the spend range:
- over £50,000 but below £500,000 for supplies or services; and,
 - over £500,000 but below £2,000,000 for works.
- 2.2 If you require further information regards the contract awards reported, please refer to the lead service area / Chief Officer detailed in the appendix.

3. Measures of success

- 3.1 All requirements contracted contribute to either the council's programme of work and/or fulfil a statutory requirement.
- 3.2 All contract awards secure best value for the council in accordance with their evaluation criteria.
- 3.3 All necessary diligence has been undertaken in the evaluation and appointment of contractors.
- 3.4 All contract awards are logged in the council's contract register.

4. Supporting documentation

Appendix 1 – Summary of contracts awarded.



James McKinstry
Chief Officer (Assets and Procurement)

5. Impacts

- 5.1 Impacts considered as part of the contract award procedures are recorded in the individual contract award reports held by the lead service area.

Appendix 1 – Summary of Contracts Awarded

Contract	Ref		NLC-SLP-23-081			
	Title		Hosting, Support & Licensing of Gladstone MRM Booking System 2023-2024			
	Classification		Supplies			
	Lead Service Area / Chief Officer		Katrina Hassell, Chief Officer (Business and Digital)			
Competition	Governance		The Framework terms & conditions, with adherence to the council's GCSO 13 on 3 rd party frameworks			
	Procurement Route		Direct Award, Call-off from a 3rd Party Framework			
	No. of Framework Contractors		1			
	Award Criteria		Best Value assessment, in accordance with the Framework Information and Objectives			
	Comments		This call-off was made using the Scottish Government's Software Value Added Re-seller ("SVAR") Services Framework, reference SP-21-034. SVAR was established with a single Contractor; their purpose then becomes leveraging the consolidated buying power of public bodies to secure the best value in contracting range of IT commercial off the shelf software, licenses, maintenance.			
Award Details	Value		£252,000			
	Contract Duration		12 months			
	Contractor Name		Computacenter (UK) Ltd			
	Contractor Size		Large			
	Contractor Location		Hertfordshire			
	Status - Payment of Living Wage?		Yes			
	Status - Living Wage Accredited?		Yes			
Impacts <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input type="checkbox"/>	Environment / Carbon Impact <input type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input type="checkbox"/>
	Financial Impact <input checked="" type="checkbox"/>	Legal Impact <input type="checkbox"/>	Technology / Digital Impact <input checked="" type="checkbox"/>	Communications Impact <input type="checkbox"/>	Armed Forces Covenant Duty <input type="checkbox"/>	
	Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer					