

# North Lanarkshire Council Report

## Finance and Resources Committee

Does this report require to be approved?  Yes  No

Ref JMcK/CPT

Date 26/02/25

## Contracts awarded below Committee approval threshold

**From** James McKinstry, Chief Officer (Assets and Procurement)

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### Executive Summary

In accordance with the Council's [General Contract Standing Orders \("GCSOs"\)](#), GCSO 21.10 requires a summary report be presented to members with details of contracts awarded since last committee, specifically for the spend range:

- over £50,000 but below £500,000 for supplies or services; and,
- over £500,000 but below £2,000,000 for works.

### Recommendations

It is recommended that the Finance and Resources Committee:

- (1) Acknowledge the contract awards made since last committee reporting cycle.

### The Plan for North Lanarkshire

Priority All priorities

Ambition statement All ambition statements

Programme of Work Statutory / corporate / service requirement

## 1. Background

- 1.1 The Local Government (Scotland) Act 1973 section 81 requires local authorities to “...make standing orders with respect to the making by them or on their behalf of contracts for the supply of goods or materials or for the execution of works.”.
- 1.2 The Council's [General Contract Standing Orders \(“GCSOs”\)](#) set out the council's specific procurement procedures and responsibilities at all spend levels, and include the reporting requirements of procurement activity, including contracts awards, to committee for either approval or acknowledgement.
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## 2. Report

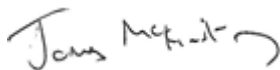
- 2.1 In accordance with GCSO 21.10, this report summarises the contract awards since last committee, specifically for the spend range:
- over £50,000 but below £500,000 for supplies or services; and,
  - over £500,000 but below £2,000,000 for works.
- 2.2 If you require further information regards the contract awards reported, please refer to the lead service area / Chief Officer detailed in the appendix.
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## 3. Measures of success

- 3.1 All requirements contracted contribute to either the council's programme of work and/or fulfil a statutory requirement.
- 3.2 All contract awards secure best value for the council in accordance with their evaluation criteria.
- 3.3 All necessary diligence has been undertaken in the evaluation and appointment of contractors.
- 3.4 All contract awards are logged in the council's contract register.
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## 4. Supporting documentation

- 4.1 Appendix 1 – Summary of contracts awarded.



**James McKinstry**  
**Chief Officer (Assets and Procurement)**

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## 5. Impacts

- 5.1 Impacts considered as part of the contract award procedures are recorded in the individual contract award reports held by the lead service area.

## Appendix 1 – Summary of Contracts Awarded

<b>Contract</b>	<b>Ref</b>	NLC-SLP-24-032				
	<b>Title</b>	Provision of Cash Collection Services 2024/25				
	<b>Classification</b>	Services				
	<b>Lead Service Area / Chief Officer</b>	Elaine Kemp, Chief Officer (Financial Solutions)				
<b>Competition</b>	<b>Governance by Value</b>	The Framework terms & conditions, with adherence to the council's GCSO 13 on 3rd party frameworks				
	<b>Procurement Route</b>	Call-off following Direct Award using Third Party Framework				
	<b>No. of Framework Contractors</b>	4				
	<b>Award Criteria</b>	Best Value assessment, in accordance with the Framework Information				
	<b>Comments</b>	This has been procured via Direct Award approach, considering the relevant information on Framework Contractors technical and commercial proposals available through the ESPO Framework Agreement for Cash/Valuables Collection & Cash/Valuables in Transit (CViT) Services (324F_24), Lot 1 – Cash/Valuables Collection & CViT Services from premises or buildings.				
<b>Award Details</b>	<b>Value</b>	£107,000				
	<b>Contract Duration</b>	12 months				
	<b>Contractor Name</b>	Security Plus Limited				
	<b>Contractor Size</b>	Medium				
	<b>Contractor Location</b>	Stoke-On-Trent, Staffordshire				
	<b>Status - Payment of Living Wage?</b>	No				
	<b>Status - Living Wage Accredited?</b>	No				
<b>Impacts</b> <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input type="checkbox"/>	Environment / Carbon Impact <input type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input type="checkbox"/>
	Financial Impact <input checked="" type="checkbox"/>	Legal Impact <input type="checkbox"/>	Technology / Digital Impact <input type="checkbox"/>	Communications Impact <input type="checkbox"/>	Armed Forces Covenant Duty <input type="checkbox"/>	
	Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer					

<b>Contract</b>	<b>Ref</b>	NLC-SLP-24-058				
	<b>Title</b>	Engage Process Modeller				
	<b>Classification</b>	Supplies				
	<b>Lead Service Area / Chief Officer</b>	Katrina Hassell, Chief Officer (Business & Digital Solutions)				
<b>Competition</b>	<b>Governance by Value</b>	The Framework terms & conditions, with adherence to the council's GCSO 13 on 3rd party frameworks				
	<b>Procurement Route</b>	Call-off following Direct Award using Third Party Framework				
	<b>No. of Framework Contractors</b>	Over 5,000 suppliers on G-Cloud 13 framework				
	<b>Award Criteria</b>	Best Value assessment, in accordance with the Framework Information				
	<b>Comments</b>	This has been procured via Direct Award approach, considering the relevant information on Framework Contractors technical and commercial proposals available through Crown Commercial Services (CCS) – GCloud13 framework. Lot 2 – Cloud Software (RM1557.13).				
<b>Award Details</b>	<b>Value</b>	£83,800				
	<b>Contract Duration</b>	36 months				
	<b>Contractor Name</b>	Engage Process UK LTD				
	<b>Contractor Size</b>	Micro company				
	<b>Contractor Location</b>	Chichester, West Sussex				
	<b>Status - Payment of Living Wage?</b>	Yes				
	<b>Status - Living Wage Accredited?</b>	No				
<b>Impacts</b> <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input type="checkbox"/>	Environment / Carbon Impact <input type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input type="checkbox"/>
	Financial Impact <input checked="" type="checkbox"/>	Legal Impact <input type="checkbox"/>	Technology / Digital Impact <input checked="" type="checkbox"/>	Communications Impact <input type="checkbox"/>	Armed Forces Covenant Duty <input type="checkbox"/>	
	Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer					

<b>Contract</b>	<b>Ref</b>	NLC-SLP-24-078				
	<b>Title</b>	Intelligent Email Security (Defend and Prevent)				
	<b>Classification</b>	Supplies				
	<b>Lead Service Area / Chief Officer</b>	Katrina Hassell, Chief Officer (Business & Digital Solutions)				
<b>Competition</b>	<b>Governance by Value</b>	The Framework terms & conditions, with adherence to the council's GCSO 13 on 3rd party frameworks				
	<b>Procurement Route</b>	Call-off following Direct Award using Third Party Framework				
	<b>No. of Framework Contractors</b>	Over 5,000 suppliers on G-Cloud 13 framework				
	<b>Award Criteria</b>	Best Value assessment, in accordance with the Framework Information				
	<b>Comments</b>	This has been procured via Direct Award approach, considering the relevant information on Framework Contractors technical and commercial proposals available through Crown Commercial Services (CCS) – GCloud13 framework. Lot 2 – Cloud Software (RM1557.13).				
<b>Award Details</b>	<b>Value</b>	£228,000				
	<b>Contract Duration</b>	12 months, option for further 12 months				
	<b>Contractor Name</b>	Egress Software Technologies Limited				
	<b>Contractor Size</b>	Large Company				
	<b>Contractor Location</b>	Greater London				
	<b>Status - Payment of Living Wage?</b>	No				
	<b>Status - Living Wage Accredited?</b>	No				
<b>Impacts</b> <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input checked="" type="checkbox"/>	Environment / Carbon Impact <input type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input type="checkbox"/>
	Financial Impact <input checked="" type="checkbox"/>	Legal Impact <input type="checkbox"/>	Technology / Digital Impact <input checked="" type="checkbox"/>	Communications Impact <input checked="" type="checkbox"/>	Armed Forces Covenant Duty <input type="checkbox"/>	
	Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer					

<b>Contract</b>	<b>Ref</b>	NLC-SLP-24-033				
	<b>Title</b>	Coatbridge; Proposed Development of Existing Carnbroe Primary School				
	<b>Classification</b>	Works				
	<b>Lead Service Area / Chief Officer</b>	James McKinstry, Chief Officer (Assets & Procurement)				
<b>Competition</b>	<b>Governance by Value</b>	The Framework terms & conditions, with adherence to the council's GCSO 13 on 3rd party frameworks				
	<b>Procurement Route</b>	Call-off following Mini Competition using Third Party Framework.				
	<b>No. of Framework Contractors</b>	14				
	<b>No. of Bids Received</b>	2				
	<b>Award Criteria</b>	Most Economically Advantageous Tender, in accordance with the Framework Information.				
	<b>Evaluation Scores – Successful</b>	96.4%				
	<b>Evaluation Scores – Unsuccessful</b>	Non-compliant therefore no score provided				
<b>Comments</b>	Mini Competition from the Scottish Procurement Alliance Framework Agreement for Public Buildings Construction and Infrastructure (PB3), Workstream 3 – New Build and Refurbishment.					
<b>Award Details</b>	<b>Value</b>	£1,698,882				
	<b>Contract Duration</b>	6 and a half months				
	<b>Contractor Name</b>	Clark Contracts Limited				
	<b>Contractor Size</b>	Large Company				
	<b>Contractor Location</b>	Paisley, Renfrewshire				
	<b>Status - Payment of Living Wage?</b>	Yes				
	<b>Status - Living Wage Accredited?</b>	No				
<b>Impacts</b> <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input type="checkbox"/>	Environment / Carbon Impact <input checked="" type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input checked="" type="checkbox"/>
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