

# North Lanarkshire Council Report

## Adult Care and Social Work Committee

Does this report require to be approved?  Yes  No

Ref Date 14/11/23

## Contracts awarded below Committee approval threshold

**From** James McKinstry - Chief Officer (Assets and Procurement)

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### Executive Summary

In accordance with the Council's [General Contract Standing Orders \("GCSOs"\)](#), GSCO 21.10 requires a summary report be presented to members with details of contracts awarded since last committee, specifically for the spend range:

- over £50,000 but below £500,000 for supplies or services; and,
- over £500,000 but below £2,000,000 for works.

### Recommendations

It is recommended that the Adult Care and Social Work Committee:

- (1) Acknowledge the contract awards made since last committee reporting cycle.

### The Plan for North Lanarkshire

Priority	All priorities
Ambition statement	All ambition statements
Programme of Work	Statutory / corporate / service requirement

#### 1. Background

- 1.1 The Local Government (Scotland) Act 1973 require local authorities to make standing orders with respect to the making of contracts for the supply of goods or materials or for the execution of works.
- 1.2 The Council's [General Contract Standing Orders \("GCSOs"\)](#) set out the council's specific procurement procedures and responsibilities at all spend levels, and include the reporting requirements of procurement activity, including contracts awards, to committee for either approval or acknowledgement.

## **2. Report**

- 2.1 In accordance with GSCO 21.10, this report summarises the contract awards since last committee, specifically for the spend range:
- over £50,000 but below £500,000 for supplies or services; and,
  - over £500,000 but below £2,000,000 for works.
- 2.2 If you require further information regards the contract awards reported, please refer to the lead service area / chief officer detailed in the appendix.
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## **3. Measures of success**

- 3.1 All requirements contracted contribute to either the council's programme of work and/or fulfil a statutory requirement.
- 3.2 All contract awards secure best value for the council in accordance with their evaluation criteria.
- 3.3 All necessary diligence has been undertaken in the evaluation and appointment of contractors.
- 3.4 All contract awards are logged in the council's contract register.
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## **4. Supporting documentation**

- 4.1 Appendix 1 – Summary of contracts awarded.



**James McKinstry**  
**Chief Officer (Assets and Procurement)**

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## **5. Impacts**

- 5.1 Impacts considered as part of the contract award procedures are recorded in the individual contract award reports held by the lead service area.

## Appendix 1 – Summary of Contracts Awarded

<b>Contract</b>	<b>Ref</b>	NLC-NTP-23-038				
	<b>Title</b>	Signs of Safety Approach				
	<b>Classification</b>	Services - Social & Specific				
	<b>Lead Service Area / Chief Officer</b>	Social Work / Alison Gordon				
<b>Competition</b>	<b>Governance by Value</b>	Lower Threshold Regulations				
	<b>Procurement Route</b>	Health and Social Related Services, Award without Advertising				
	<b>No. of Contractors invited</b>	1				
	<b>No. of Bids Received</b>	1				
	<b>Award Criteria</b>	Award decision consistent with the provisions of the procurement reform Act and best-practice guidance				
	<b>Evaluation Scores</b>	<b>Successful</b>	*Not applicable	<b>Others</b>	*Not applicable	
	<b>Comments</b>	*No evaluation scores recorded; service decision on contractor selection was made in conformance with the guidance for award of contracts for Health and Social Related Services				
<b>Award Details</b>	<b>Value</b>	£95,000				
	<b>Contract Duration</b>	1				
	<b>Contractor Name</b>	Leigh Taylor Limited				
	<b>Contractor Size</b>	SME				
	<b>Contractor Location</b>	Edinburgh				
	<b>Status - Payment of Living Wage?</b>	Yes				
	<b>Status - Living Wage Accredited?</b>	No				
<b>Impacts</b> <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input checked="" type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input type="checkbox"/>	Environment / Carbon Impact <input type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input type="checkbox"/>
	Financial Impact <input checked="" type="checkbox"/>	Legal Impact <input type="checkbox"/>	Technology / Digital Impact <input type="checkbox"/>	Communications Impact <input type="checkbox"/>	Armed Forces Covenant Duty <input type="checkbox"/>	
	Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer					

<b>Contract</b>	<b>Ref</b>	NLC-CPT-21-140				
	<b>Title</b>	Making Life Easier web-solution for Social Care				
	<b>Classification</b>	Services - Standard				
	<b>Lead Service Area / Chief Officer</b>	Social Work / Maria Williamson				
<b>Competition</b>	<b>Governance by Value</b>	Higher Threshold Regulations				
	<b>Procurement Route</b>	Framework Call-off, Direct Award				
	<b>No. of Contractors invited</b>	1				
	<b>No. of Bids Received</b>	1				
	<b>Award Criteria</b>	Framework, Best Value Assessment				
	<b>Evaluation Scores</b>	<b>Successful</b>	*Not applicable	<b>Others</b>	*Not applicable	
	<b>Comments</b>	*No evaluation scores recorded as this is a single contractor framework				
<b>Award Details</b>	<b>Value</b>	£291,269				
	<b>Contract Duration</b>	4 years				
	<b>Contractor Name</b>	Adl Smartcare Ltd				
	<b>Contractor Size</b>	SME				
	<b>Contractor Location</b>	Sheffield				
	<b>Status - Payment of Living Wage?</b>	Yes				
	<b>Status - Living Wage Accredited?</b>	No				
<b>Impacts</b> <i>this section highlights which impacts were considered for this contract award procedure</i>	Public Sector Equality Duty and Fairer Scotland Duty <input checked="" type="checkbox"/>	HR Policy Impact <input type="checkbox"/>	Data Protection Impact <input type="checkbox"/>	Environment / Carbon Impact <input type="checkbox"/>	Risk Impact <input checked="" type="checkbox"/>	Children's Rights and Wellbeing Impact <input type="checkbox"/>
	Financial Impact <input checked="" type="checkbox"/>	Legal Impact <input type="checkbox"/>	Technology / Digital Impact <input checked="" type="checkbox"/>	Communications Impact <input type="checkbox"/>	Armed Forces Covenant Duty <input type="checkbox"/>	
	Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer					