

# North Lanarkshire Council Report

## Adult Care and Social Work Committee

Does this report require to be approved?  Yes  No

Ref:

Date:

14 November 2023

## Contract Award for Vehicles for Health and Social Care

**From** Ross McGuffie, Chief Officer (Health & Social Care Partnership)

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### Executive Summary

The Adult Care and Social Work Committee (the "Committee") is asked to approve the award of a contract for the purchase of Vehicles for Health and Social Care (the 'Agreement') to Suzuki GB PLC.

The Agreement is for a one-off purchase with all vehicles anticipated to be delivered within three months following formal award of the Agreement.

The value of the Agreement is Two Million, Three Hundred and Seventy-One Thousand, Six Hundred and Thirty-Three Pounds and Seventy-Two Pence Sterling (£2,371,633.72) exclusive of VAT.

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### Recommendations

It is recommended that the Adult Care and Social Work Committee:

- (1) Approves the award of the Agreement to Suzuki GB PLC. at the value of Two Million, Three Hundred and Seventy-One Thousand, Six Hundred and Thirty-Three Pounds and Seventy-Two Pence Sterling (£2,371,633.72) exclusive of VAT.

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### The Plan for North Lanarkshire

<b>Priority</b>	Improve the health and wellbeing of our communities
<b>Ambition Statement</b>	(12) Ensure our residents are able to achieve, maintain, and recover their independence through appropriate supports at home and in their communities
<b>Programme of Work</b>	Statutory / corporate / service requirement

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#### 1. Background

- 1.1 Social work has a requirement to purchase 164 cars for their Care in Community team. Requirement for some vehicles to have 4x4 capabilities given the geography and topography of North Lanarkshire and must have a minimum boot capacity of around 289 litres given the

amount of specialist equipment that may be required to undertake required caring duties. Additionally, Some cars will be operated 24 hours while others will be on a regular day shift pattern.

- 1.2 The Council purchases vehicles especially cars on a semi-regular basis via various forms of procurement routes to market, most commonly the Crown Commercial Services (CCS) Purchase of Standard and Specialist Vehicles (RM6244) framework agreement (the "Framework Agreement")
- 1.3 A similar arrangement for the purchase of 29 vehicles for use by Care in Community team was awarded via a direct from, the Framework Agreement on 15 May 2023 at a total cost of £499,990.55 to Suzuki GB PLC. The direct award procurement procedure for these requirements was utilised to expedite the delivery of vehicles prior to autumnal / winter months.
- 1.4 Due to the volume of vehicles still required to be purchased (circa 135), it was agreed that this Agreement would be procured by way of a mini competition from the aforementioned CCS framework agreement to demonstrate best value for the councils outlay.
- 1.5 Given the council's Ambition on Net-Zero for North Lanarkshire by 2030, cars to be supplied within the Agreement are hybrid self-charging cars and consist of a mix of two and four wheel drive.
- 1.6 Vehicles within the Agreement are due for delivery within three months following formal award and will be inclusive of a minimum three-year warranty per vehicle and six months after sales service provision which includes local dealership customer services / point of contact, temporary replacement vehicle(s) if required, and associated training for electric / hybrid vehicles.

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## **2. Report**

- 2.1 A group of technical and procurement representatives was formed to develop and agree the procurement strategy for the Agreement to enable the council to achieve maximum benefit for the requirements.
- 2.2 The initial estimated value of the Agreement dictated that the procurement procedure be undertaken in accordance with the Public Contracts (Scotland) Regulations 2015.
- 2.3 The procurement procedure was undertaken as a mini competition from the Crown Commercial Services (CCS) Purchase of Standard and Specialist Vehicles (RM6244) framework agreement, Lot 1: Purchase of Passenger Cars (including 4x4 variants) (the "Framework Agreement").
- 2.4 Invitation to Tender documentation was issued to four companies appointed to the Framework Agreement following a capability and capacity enquiry with the council receiving three tender submissions.
- 2.5 This recommendation to award the Agreement follows the completion of a procurement procedure where Suzuki GB PLC has been evaluated as demonstrating Best Value for the council.

- 2.6 Appendix 1 confirms the scoring achieved by each tenderer, further details of the procurement procedure is provided in Appendix 2 and the SME status and location of all tenderers is located within Appendix 3.

### **Financial / Budget Consideration**

- 2.7 The pre-tender wholelife estimate budget for the Agreement was £2,500,000.00. Following completion of the procurement procedure, the value of the Agreement to be awarded is Two Million, Three Hundred and Seventy-One Thousand, Six Hundred and Thirty-Three Pounds and Seventy-Two Pence Sterling (£2,371,633.72) exclusive of VAT.
- 2.8 As a result of the procurement procedure, costs associated with the Agreement are considerably lower than the pre tender budget resulting in a circa £128,366 saving.
- 2.9 The costs associated with delivery of the Agreement will be contained within the capital budget for Fleet Services (Community Operations) Vehicle Replacement Programme following the transfer of funding from Social Work.

### **Price Stability**

- 2.10 Prices within the Agreement are fixed and unchangeable.

### **Community Benefits**

- 2.11 The procurement did not include a community benefit requirement given the short timescale of the Agreement however Suzuki GB PLC had to demonstrate their "Social Value" commitments to gain appointment to the Framework Agreement with any community benefits offered to be delivered at a national level as set out within the Framework Agreement.

### **Fair Work**

- 2.12 Within their tender submission to gain entry to the Framework Agreement, Suzuki GB PLC had to demonstrate their commitment to fair working conditions as per the "Social Value" quality evaluation criteria to gain appointment to the Framework Agreement.

### **Contract Management**

- 2.13 Officers from Fleet Services, Community Operations will be responsible for managing the Agreement which will be undertaken in accordance with the contract and supplier management conditions applied within the Agreement.

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## **3. Measures of success**

The Agreement will deliver the following outcomes;

- 3.1 Best Value has been considered to be demonstrated by as the Agreement has achieved a circa £128,366 saving against the pre-tender budget.

- 3.2 The appointment of a supplier who has the experience and capability to deliver fit for purpose vehicles that aids the councils care in the community services; and
  - 3.3 The procurement procedure is compliant with the procurement legislation and internal procedures;
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#### **4. Supporting documents**

- 4.1 Appendix 1 Summary of Tender Evaluation Process
- 4.2 Appendix 2 Summary of Procurement Process
- 4.3 Appendix 3 SME Status and Location of All Tenderers



**Ross McGuffie**  
**Chief Officer (Health & Social Care Partnership)**

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5. Impacts ( <http://connect/report-template-guidance> )

<p><b>5.1 Public Sector Equality Duty and Fairer Scotland Duty</b> Does the report contain information that has an impact as a result of the Public Sector Equality Duty and/or Fairer Scotland Duty? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, please provide a brief summary of the impact?</p> <p>If Yes, has an assessment been carried out and published on the council's website? <a href="https://www.northlanarkshire.gov.uk/your-community/equalities/equality-and-fairer-scotland-duty-impact-assessments">https://www.northlanarkshire.gov.uk/your-community/equalities/equality-and-fairer-scotland-duty-impact-assessments</a> Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p><b>5.2 Financial impact</b> Does the report contain any financial impacts? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, have all relevant financial impacts been discussed and agreed with Finance? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please provide a brief summary of the impact?</p>
<p><b>5.3 HR policy impact</b> Does the report contain any HR policy or procedure impacts? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, have all relevant HR impacts been discussed and agreed with People Resources? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please provide a brief summary of the impact?</p>
<p><b>5.4 Legal impact</b> Does the report contain any legal impacts (such as general legal matters, statutory considerations (including employment law considerations), or new legislation)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, have all relevant legal impacts been discussed and agreed with Legal and Democratic? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please provide a brief summary of the impact?</p>
<p><b>5.5 Data protection impact</b> Does the report / project / practice contain or involve the processing of personal data? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, is the processing of this personal data likely to result in a high risk to the data subject? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, has a Data Protection Impact Assessment (DPIA) been carried out and e-mailed to <a href="mailto:dataprotection@northlan.gov.uk">dataprotection@northlan.gov.uk</a> Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p><b>5.6 Technology / Digital impact</b> Does the report contain information that has an impact on either technology, digital transformation, service redesign / business change processes, data management, or connectivity / broadband / Wi-Fi? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, please provide a brief summary of the impact?</p> <p>Where the impact identifies a requirement for significant technology change, has an assessment been carried out (or is scheduled to be carried out) by the Enterprise Architecture Governance Group (EAGG)?</p>

Yes  No

**5.7 Environmental / Carbon impact**

Does the report / project / practice contain information that has an impact on any environmental or carbon matters?

Yes  No

If Yes, please provide a brief summary of the impact?

North Lanarkshire Council's ambition is to commit to net-zero by 2030, the cars being supplied as part of this agreement are hybrid self-charging cars which will replace an ageing fleet thus supporting the council's aims towards net-zero.

**5.8 Communications impact**

Does the report contain any information that has an impact on the council's communications activities?

Yes  No

If Yes, please provide a brief summary of the impact?

**5.9 Risk impact**

Is there a risk impact?

Yes  No

If Yes, please provide a brief summary of the key risks and potential impacts, highlighting where the risk(s) are assessed and recorded (e.g. Corporate or Service or Project Risk Registers), and how they are managed?

**5.10 Armed Forces Covenant Duty**

Does the report require to take due regard of the Armed Forces Covenant Duty (i.e. does it relate to healthcare, housing, or education services for in-Service or ex-Service personnel, or their families, or widow(er)s)?

Yes  No

If Yes, please provide a brief summary of the provision which has been made to ensure there has been appropriate consideration of the particular needs of the Armed Forces community to make sure that they do not face disadvantage compared to other citizens in the provision of public services.

The Framework Agreement has conditions within encouraging all appointed suppliers and their supply chains to "to sign the Corporate Covenant, declaring their support for the Armed Forces community by displaying the values and behaviours set out therein via the [Armed Forces Covenant pledge](#)."

**5.11 Children's rights and wellbeing impact**

Does the report contain any information regarding any council activity, service delivery, policy, or plan that has an impact on children and young people up to the age of 18, or on a specific group of these?

Yes  No

If Yes, please provide a brief summary of the impact and the provision that has been made to ensure there has been appropriate consideration of the relevant Articles from the United Nations Convention on the Rights of the Child (UNCRC).

If Yes, has a Children's Rights and Wellbeing Impact Assessment (CRWIA) been carried out?

Yes  No

## Appendix 1 – Summary of Tender Evaluation Process

Final Rank	Tenderer Name	Total Tender Score (%)	Recommended for Award
1	Suzuki GB PLC	100.00%	Yes

Despite three tender submissions being received, two were considered non-compliant. One tender was considered non-compliant as documents submitted were incomplete and they failed to respond to the Councils communications on multiple occasions whilst the other tender was considered non-compliant as they failed to provide a price for all vehicles required.

## Appendix 2 – Summary of Procurement Process

	Response			
<b>CPT Contract Reference Allocated:</b>	NLC-CPT-22-161			
<b>Procurement Procedure Utilised:</b>	Mini Competition			
<b>Governing Legislation / Regulations:</b>	Public Contracts (Scotland) Regulations 2015			
<b>Date Contract Strategy Approved:</b>	08 September 2023			
<b>Framework Owner:</b>	Crown Commercial Services			
<b>Framework Title:</b>	Purchase of Standard and Specialist Vehicles			
<b>Framework Reference Number:</b>	RM6244			
<b>Lot Reference / Title:</b>	Lot 1: Purchase of Passenger Cars (including 4x4 variants)			
<b>Number of Companies Invited to Take Part:</b>	Four (4)			
<b>Date ITT Published:</b>	07 September 2023			
<b>Tender Platform Utilised:</b>	PCS-Tender (PCST)			
<b>Tender Return Deadline:</b>	12 Noon, 03 October 2023			
<b>Number of Tenders Received:</b>	Three (3)			
<b>Tenders Received from SME's:</b>	Zero (0)			
<b>Tenders Received from NLC Based Tenderers:</b>	Zero (0)			
<b>Number of Non-compliant Tenders:</b>	Two (2)			
<b>Number of Compliant Tenders:</b>	One (1)			
<b>Number of Recommended Tenderers:</b>	One (1)			
<b>Basis of Award:</b>	<b>Quality:</b>	40%	<b>Price:</b>	60%
<b>Evaluation Team:</b>	Officers from Fleet Services (Community Operations) and the Corporate Procurement Team			
<b>Anticipated Start Date of the Agreement:</b>	20 November 2023			
<b>Total Agreement Period (Months):</b>	Three (3)			
<b>Awarded Value of the Agreement:</b>	£2,371,633.72			



**Appendix 3 – SME Status and location of all Tenderers**

<b>Name of Tenderer</b>	<b>Size of Tendering Organisation (Micro, Small, Medium or Large)</b>	<b>Location (Local Authority / Council Area)</b>
Kia UK Limited	Large	Surrey
Suzuki GB PLC	Large	Buckinghamshire
Toyota (GB) PLC	Large	Surrey