

# North Lanarkshire Council Report

## Finance and Resources Committee

Does this report require to be approved?  Yes  No

Ref JMcK/CPT

Date 20/11/24

## Contracts awarded below Committee approval threshold

**From** James McKinstry, Chief Officer (Assets and Procurement)

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### Executive Summary

In accordance with the Council's [General Contract Standing Orders \("GCSOs"\)](#), GCSO 21.10 requires a summary report be presented to members with details of contracts awarded since last committee, specifically for the spend range:

- over £50,000 but below £500,000 for supplies or services; and,
- over £500,000 but below £2,000,000 for works.

### Recommendations

It is recommended that the Finance and Resources Committee:

- (1) Acknowledge the contract awards made since last committee reporting cycle.

### The Plan for North Lanarkshire

Priority All priorities

Ambition statement All ambition statements

Programme of Work Statutory / corporate / service requirement

## 1. Background

- 1.1 The Local Government (Scotland) Act 1973 section 81 requires local authorities to “...make standing orders with respect to the making by them or on their behalf of contracts for the supply of goods or materials or for the execution of works.”.
- 1.2 The Council's [General Contract Standing Orders \(“GCSOs”\)](#) set out the council's specific procurement procedures and responsibilities at all spend levels, and include the reporting requirements of procurement activity, including contracts awards, to committee for either approval or acknowledgement.
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## 2. Report

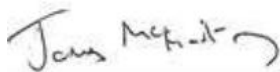
- 2.1 In accordance with GCSO 21.10, this report summarises the contract awards since last committee, specifically for the spend range:
- over £50,000 but below £500,000 for supplies or services; and,
  - over £500,000 but below £2,000,000 for works.
- 2.2 If you require further information regards the contract awards reported, please refer to the lead service area / Chief Officer detailed in the appendix.
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## 3. Measures of success

- 3.1 All requirements contracted contribute to either the council's programme of work and/or fulfil a statutory requirement.
- 3.2 All contract awards secure best value for the council in accordance with their evaluation criteria.
- 3.3 All necessary diligence has been undertaken in the evaluation and appointment of contractors.
- 3.4 All contract awards are logged in the council's contract register.
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## 4. Supporting documentation

Appendix 1 – Summary of contracts awarded.



**James McKinstry**  
**Chief Officer (Assets and Procurement)**

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## 5. Impacts

- 5.1 Impacts considered as part of the contract award procedures are recorded in the individual contract award reports held by the lead service area.

## Appendix 1 – Summary of Contracts Awarded

|  |  |   |  |   |   |   |
|--|--|---|--|---|---|---|
| <b>Contract</b>  | <b>Ref</b>   | NLC-SLP-23-109  |  |   |   |   |
|  | <b>Title</b>   | Supply of Building Cleaning Equipment   |  |   |   |   |
|  | <b>Classification</b>  | Supplies  |  |   |   |   |
|  | <b>Lead Service Area / Chief Officer</b>   | Lyll Rennie, Chief Officer (Community Operations)   |  |   |   |   |
| <b>Competition</b>   | <b>Governance by Value</b>   | Higher Threshold Regulated Procurement – The Public Contracts (Scotland) Regulations 2015 |  |   |   |   |
|  | <b>Procurement Route</b>   | Open Procedure  |  |   |   |   |
|  | <b>No. of Expressions of interest</b>  | 22  |  |   |   |   |
|  | <b>No. of Bids Received</b>  | 4   |  |   |   |   |
|  | <b>Award Criteria</b>  | Most Economically Advantageous Tender; Quality 25%, Price 75%                             |  |   |   |   |
|  | <b>Evaluation Scores – Successful</b>  | 94.90%  |  |   |   |   |
|  | <b>Evaluation Scores – Unsuccessful</b>  | 94.79% to 81.60%  |  |   |   |   |
| <b>Award Details</b>   | <b>Value</b>   | £475,000.00   |  |   |   |   |
|  | <b>Contract Duration</b>   | 48 months, option to extend a further 12 months   |  |   |   |   |
|  | <b>Contractor Name</b>   | Bunzl UK Ltd T/A Bunzl Cleaning and Hygiene Supplies                                      |  |   |   |   |
|  | <b>Contractor Size</b>   | Large Company   |  |   |   |   |
|  | <b>Contractor Location</b>   | London  |  |   |   |   |
|  | <b>Status - Payment of Living Wage?</b>  | Yes   |  |   |   |   |
|  | <b>Status - Living Wage Accredited?</b>  | Yes   |  |   |   |   |
| <b>Impacts</b><br><i>this section highlights which impacts were considered for this contract award procedure</i> | Public Sector Equality Duty and Fairer Scotland Duty <input type="checkbox"/>                      | HR Policy Impact <input type="checkbox"/>   | Data Protection Impact <input type="checkbox"/>      | Environment / Carbon Impact <input checked="" type="checkbox"/> | Risk Impact <input checked="" type="checkbox"/>     | Children’s Rights and Wellbeing Impact <input type="checkbox"/> |
|  | Financial Impact <input checked="" type="checkbox"/>   | Legal Impact <input type="checkbox"/>   | Technology / Digital Impact <input type="checkbox"/> | Communications Impact <input type="checkbox"/>                  | Armed Forces Covenant Duty <input type="checkbox"/> |   |
|  | Further details regarding these impacts can be obtained from the Lead Service Area / Chief Officer |   |  |   |   |   |